

Assigned Seating Charts for Return to School

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Classrooms

- Teachers will assign all students to a specific desk/table to support identifying which students are in close proximity to a student who has tested positive or is clinically suspected to have COVID-19
 - Teachers will provide principals with a visual classroom seating chart and update when needed
 - Teachers will place a copy of their visual classroom seating chart in their substitute folder when they are out sick
 - Teachers will share their visual seating chart with other employees who provide services in the classroom (Special Ed, Discovery Lab, etc.)
 - Teachers will share the visual seating chart with the district nurse, when requested, for contact tracing due to possible exposure

Lunch Seating

- Teachers will assign all students to a specific seat during lunch to support identifying which students are in close proximity to a student who has tested positive or is clinically suspected to have COVID-19
 - Teachers will provide principals with a visual lunch seating chart and update when needed.
 - Teachers will provide seating chart to playground supervisors